



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, APRIL 24, 2017.

## **PRESENT:**

Mr. K. Sumner, Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. M. Sefton.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent.

## **REGRETS:**

Dr. L. Ross, Vice-Chairperson, Mr. G. Malazdrewicz, Assistant Superintendent.

The Chairperson called the meeting to order with a traditional heritage acknowledgement at 7:00 p.m. and welcomed everyone in attendance.

## **AGENDA**

### **1.00 AGENDA/MINUTES:**

#### **1.01 Reference to Statement of Board Operations**

#### **1.02 Approval of Agenda**

Trustee Sumner noted that there were two late motions coming forward.

The Secretary-Treasurer noted that Senior Administration had one Student Matter for In-Camera.

Trustee Kruck noted he had one item for In-Camera.

Trustee Murray noted he had one announcement for the Board.

#### **Point of Privilege:**

Trustee Murray shared with the Board that he became the proud grandfather of twins on Sunday, April 23, 2017, along with former Brandon School Division Trustee, Doug Karnes.

Mr. Sefton – Mr. Kruck

That the agenda be approved as amended.

Carried.

**1.03 Adoption of Minutes of Previous Meetings**

- a) The Minutes of the Special Board Meeting held April 10, 2017 were circulated.

Mrs. Bowslaugh - Mr. Kruck  
That the Minutes be approved.  
Carried.

- b) The Minutes of the Board Meeting held April 10, 2017 were circulated.

Mr. Buri - Ms. Bambridge  
That the Minutes be approved.  
Carried.

- c) The Minutes of the Special Board Meeting held April 13, 2017 were circulated.

Mrs. Bowslaugh - Mr. Murray  
That the Minutes be approved.  
Carried.

**2.00 GOVERNANCE MATTERS:****2.01 Presentations For Information****2.02 Reports of Committees****2.03 Delegations and Petitions (max. 10 minutes)****2.04 Communications for Action****2.05 Business Arising****- From Previous Delegation**

- a) Mr. Frank Arndt, President, myITsource

Trustees discussed the request made by Mr. Arndt at the April 10, 2017 Board meeting, which asked for leniency for local bidders in regards to tenders. Trustee Sefton noted that he had made a request to Mr. Arndt to provide examples of other jurisdictions that have leniency clauses; at this point no information has been received. Trustee Murray noted that as long as bidders are meeting the terms of the tender and bidding on a fair playing field, the public expects the Division to do its due diligence and accept the lowest bid, if it meets the requirements of the tender. Trustee Sefton indicated that it is the Board's responsibility, whenever possible, to try to get the best value for the dollar. This is what the public expects and down the road it will assist students with more dollars in the classroom. Trustee Sefton spoke on logistics and how it may be difficult to define a 'local' business.

The Board agreed that the status quo be maintained, and that there will be no direct action in response to Mr. Arndt's presentation.

**- From Board Agenda**

**- MSBA Matters**

- a) eBulletin – April 19, 2017 (Appendix 'A')
- b) Selection of MSBA Auditor

Trustee Sumner indicated that at the MSBA Annual Convention in March 2017, there was a vote against continuing to employ KPMG as the auditor for the Manitoba School Boards Association, specifically because of KPMG's history with off-shore tax havens. MSBA has recently sent a communication out to Secretary-Treasurers for a second vote on the issue.

Trustee Murray noted that at the Convention, a vote was taken and it was overwhelmingly defeated, therefore MSBA should have had clear direction on what they were expected to do. Instead of doing that, they've collected additional information, re-tendered with KPMG as part of the tender process, and put forward exactly the same resolution that was defeated overwhelmingly on the Convention floor. Trustee Murray noted that KPMG acted within the law, but as a corporate citizen, they have to be responsible in their actions and how they appear in the public. Trustee Murray noted he is disappointed and asked that a letter be sent to MSBA on behalf of the Board, expressing the Board's disappointment in the fact that the March vote was very clear, and instead of taking the information that was given, decided to take an end run at a pre-determined outcome. Trustee Murray asked that copies of the letter also be sent to other divisions.

Trustee Bartlette indicated he would be voting no, and added that the MSBA should respect the democratic process.

Trustee Sefton spoke to this and indicated that he is frustrated that the executive of the MSBA, who is elected democratically, now wants to subvert the will of the majority as expressed at a Convention. He added that he is disappointed in the elected executive of the Manitoba School Boards Association. He noted he was also voting no, and in support of sending a letter.

The Trustees unanimously voted no and the Secretary-Treasurer will forward the official vote results to the MSBA. Trustee Sumner will compose a letter to MSBA on behalf of the Board of Trustees.

**- From Report of Senior Administration**

- Diamond Jubilee (1960) Chapter IODE Scholarships – Refer Motions.
- Vionel Holdings Partnership Scholarship – Refer Motions.
- Audit Engagement Letter – Refer Motions.

**2.06 Public Inquiries (max. 15 minutes)****2.07 Motions**

53/2017 Mr. Bartlette – Mr. Sefton

That the Agreements for establishment of two (2) awards, for a female and a male student graduating from the Neelin High School Off-Campus program to be known as the "The Diamond Jubilee (1960) Chapter IODE Scholarship" in the amount of \$100.00 each for the 2016-2017 school year be approved and the Chairperson and Secretary-Treasurer are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried. (7-0, Bowslaugh Abstained)

54/2017 Mrs. Bowslaugh – Mr. Kruck

That the scholarship agreement for Vionell Holdings Partnership Scholarship be approved with changes and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

55/2017 Mr. Sefton – Mr. Bartlette

That the Auditor Letter regarding the audit engagement for the March 31, 2017 year end between the Division and BDO Canada LLP, Chartered Accountants, be approved and that the Chairperson and Secretary-Treasurer be authorized to affix their signatures thereto.

Carried.

56/2017 Mr. Kruck – Mrs. Bowslaugh

That the low Tender from Allied Roofing Inc. in the amount of \$472,700 (plus GST) for the George Fitton School Roof Replacement Project be accepted, subject to approval by the Public Schools Finance Board.

Carried.

57/2017 Mr. Kruck – Mrs. Bowslaugh

That the low Tender from Allied Roofing Inc. in the amount of \$408,275 (plus GST) for the King George School Roof Replacement Project be accepted, subject to approval by the Public Schools Finance Board.

Carried.

## **2.08 Bylaws**

### **By-Law 3/2017**

Mr. Buri

#### **3<sup>rd</sup> Reading:**

That By-law 3/2017 being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-law 3/2014 which regulates the proceedings of the Board of Trustees of the Brandon School Division, originally passed September 22, 2014, to amend the statement regarding Regular Board Meetings and the Regular Board Meeting Agenda format, be now read for a third time, having been read for a second time on April 10, 2017.

Trustee Murray noted he would be voting against this by-law as he is opposed to the 6:00 p.m. meeting start time.

Carried.

### **By-Law 4/2017**

Ms. Bambridge

#### **2<sup>nd</sup> Reading:**

That By-Law 4/2017 being a borrowing by-law in the amount of \$355,400 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

#### **School**

#### **Project**

Green Acres School

Gymnasium Addition

Vincent Massey High School

Steam Heating System Replacement

New Era School

Grooming Room and Exterior Ramp

be now read for the second time, having been first read on April 10, 2017.

Carried.

### 3rd Reading

That the rules be suspended and By-law 4/2017 be now read for a third and final time, and taken as read, finally passed.

Carried.

### **By-Law 5/2017**

Mr. Murray

#### 2<sup>nd</sup> Reading:

That By-law 5/2017 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2017 to June 30, 2018 be now read for a second time, having been first read on April 10, 2017.

Carried.

## **2.09 Giving of Notice**

## **2.10 Trustee Inquiries**

## **3.00 ADMINISTRATIVE INFORMATION:**

### **3.01 Report of Senior Administration**

Dr. Marc Casavant, Superintendent/CEO, provided highlights on the following items from the April 24, 2017 Report of Senior Administration:

- Administrative Information
  - Celebrations
    - Indigenous Education Leadership Round Table Meeting – April 7, 2017.
    - Pink Day – April 12, 2017
- Community Connections
- Presentations
  - 2017/2018 French Immersion Kindergarten Registration Summary
  - Implementation of St. Augustine School Registration – Kindergarten (Catholic Programming)

Trustee Bartlette asked questions for clarification regarding last year's Kindergarten registration at École Harrison

Trustee Sefton asked Dr. Casavant if any new information had come out of his meeting with Tia Cumming, Coordinator, Smaller Classes Initiative, Student Achievement Support Unit, Manitoba Education and Training. Dr. Casavant responded that the bulk of their conversation was around continuous improvement and starting to talk about the continuous improvement report.

Trustee Bowslaugh asked for information regarding what was presented during the Indigenous Education Leadership Round Table meeting. Mr. Mathew Gustafson, Assistant Superintendent, responded that the approach taken was to talk about the different trends of how the Division works with Indigenous students: working with families, working with curriculum, other resources, and professional development. General information and innovation areas like BSSAP and the Division's Indigenous Language programs were given as examples. Dr. Casavant added that the Division has

requested to be on the Brandon Urban Aboriginal People's Council (BUAPC) meeting agenda in June and a number of items will be shared with that group also.

Mr. Buri – Ms. Bambridge

That the April 24, 2017 Report of Senior Administration be received and filed.

Carried.

### **3.02 Communications for Information**

### **3.03 Announcements**

- a) Divisional Futures and Community Relations Committee Meeting – 12:00 p.m., Monday, April 24, 2017, Boardroom.
- b) NEXT REGULAR BOARD MEETING – 7:00 p.m. – Public Portion, Monday, May 8, 2017, Boardroom (6:00 p.m. – In-Camera Portion).

Mr. Kruck – Mr. Buri

That the Board do now resolve into Committee of the Whole In-Camera. (7:55 p.m.)

Carried.

### **IN COMMITTEE OF THE WHOLE IN CAMERA**

### **4.00 IN CAMERA DISCUSSION:**

#### **4.01 Student Issues**

##### **- Reports**

- a) The Superintendent provided information on one (1) Student Issue and received direction from the Board.
- b) Trustee Kruck informed the Board on a Student matter.

##### **- Trustee Inquiries**

#### **4.02 Personnel Matters**

##### **- Reports**

- a) Confidential #1 – Personnel Report was presented.

##### **- Trustee Inquiries**

#### **4.03 Property Matters/Tenders**

##### **- Reports**

##### **- Trustee Inquiries**

#### **4.04 Board Operations**

##### **- Reports**

##### **- Trustee Inquiries**

Mr. Bartlette – Mr. Kruck

That the Committee of the Whole In-Camera do now resolve into Board. (8:25 p.m.)

Carried.

**5.00 ADJOURNMENT**

Mr. Bartlette – Mr. Buri

That the Board do now adjourn. (8:25 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer